



Caernarvonshire & Anglesey Motor Club Ltd.

CLUB DEVELOPMENT PLAN 2022-2023.

Adopted by the Club's committee on 28th April 2022.

Key: HGJ=Huw Gwyn Jones; SA=Stuart Austin; DB=Dion Bee; ID=Ifor Davies; PD=Peredur Davies; DE=Dafydd Edwards; CE=Catrin Enlli; DH=Deio Hughes; WH=Will Hughes; AP=Aled Pennant; JJ=Jamie Jones; JR=James Robertson;

Point	Development	Benefit	Cost	Personnel	Completion date
1	<p>Major Incident Plan.</p> <ul style="list-style-type: none"> Produce a simple, single-page Major Incident Plan of the procedure to follow in the event of a serious incident on any club event. 	<ul style="list-style-type: none"> Ensure that every organiser is familiar with the procedure to follow in the event of a serious incident on an event. Will avoid misleading information being shared. Will ensure that the correct organisations are involved. 	No costs.	<p>JR(lead) HGJ PD AP</p>	1 st August 2022.
2	<p>Club Membership.</p> <ul style="list-style-type: none"> Move all club membership applications and renewals to the current online system on the website. Issue digital membership cards to all members. (Exceptionally, there are two or three current members that do not have email or access to the internet. They can still be issued with paper membership cards) 	<ul style="list-style-type: none"> Membership database is up to date with contact details. Reduces printing and postage costs. Pre-event online validation and signing-on does away with need to accept membership application at event start. 	<p>£100 per annum additional to website costs.</p> <p>Cost of sending hard copies to members with no email.</p>	<p>CE(lead) DE</p>	1 st August 2022.
3	<p>Committee Structure.</p> <ul style="list-style-type: none"> Develop a pathway for officer posts. Have a structure that ensures continuity of officer/committee roles. Have an assistant/deputy for various posts. 	<ul style="list-style-type: none"> Offers members the opportunity to have experience of different roles, e.g., chair, treasurer, etc. Insures against loss of cover in the event of serious illness. 	No costs.		1 st November 2022.

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4	Engagement with Membership. <ul style="list-style-type: none"> Carry out survey to establish what type of events members wish to see organised. Issue regular information / newsletter by email. 	<ul style="list-style-type: none"> Detailed data of what our membership really wants. future events targeted to what the membership requires. Avoid organisers putting a lot of effort into events that have little or no support. Maintains contact with the membership. Keeps membership better informed. 	Use free survey tools. Free circulation by email	PD(lead) CE	1 st September 2022.
5	Equipment Location and Audit. <ul style="list-style-type: none"> Evaluate the current storage container. Repair/replace the container if necessary. Move the container to a more accessible location. Equipment officer to audit and produce a list of the current stock at both Trac Môn and in the container. 	<ul style="list-style-type: none"> Equipment easier to access. Reduces travel costs and time to access equipment. Able to identify any need to replace stock. 	Relocation costs. £100 per month site rental.	HGJ(lead) SA DH WH AP JJ	1 st September 2022.
6	Club Championships and Trophies. <ul style="list-style-type: none"> Streamline and simplify the Club Championships. Assess the club's trophies and replace or reassign as necessary. 	<ul style="list-style-type: none"> Will make it easier to allocate points and compile tables for each championship. Will reduce the number and cost of awards presented each year. 	To be identified.	WH(lead) PD	31 st October 2022.
7	Reduce Carbon Footprint. <ul style="list-style-type: none"> Consider the need to appoint an Environment Officer. Use email as a tool for communication, rather than post hard copies. Identify more opportunities to reduce or offset the club's carbon footprint. 	<ul style="list-style-type: none"> Enhances the public image of the club. Potential savings in printing costs and postage. Have an awareness of the move towards electric vehicles in motorsport. Contributes to the sustainability of motorsport. 	To be identified.	ID(lead) DB	Long term.
8	Review. <ul style="list-style-type: none"> Review the Development Plan for continuity to 2023-2024. 	<ul style="list-style-type: none"> Identifies new relevant targets. Ensures continuous development. 	No costs.	Committee	31 st January 2023.